

November 26, 2022

Hiring Manager's Name
47 Jackson Street
Derry, Maine 04401
(207) 421-3698
hiring.manager@gmail.com

Dear [Hiring Manager's Name],

Since graduating from high school in 2010, I've waitressed at four different establishments in Derry. If Atwater's restaurant is looking for an experienced professional, I'm your candidate.

I'm a reliable, diligent worker, with a 100% attendance record. I'm also popular with the local clientele: my ability to create a rapport with customers increased daily wine sales by \$50+ in my current role.

I look forward to hearing from you. I can be reached at [Your Email] or (207) 014-7858.

Sincerely,

[Your Name]